

## EQIA Submission Draft Working Template

If required, this template is for use prior to completing your EQIA Submission in the EQIA App.

You can use it to understand what information is needed beforehand to complete an EQIA submission online, and also as a way to collaborate with others who may be involved with the EQIA.

Note: You can upload this into the App when complete if it contains more detailed information than the App asks for and you wish to retain this detail.

### Section A

#### 1. Name of Activity (EQIA Title):

Proposed extensions for the following ASC contracts:

- Care and Support in the Home Contract
- Learning Disability, Physical Disability and Mental Health Residential Care Home Services
- Supported Living Contract

#### 2. Directorate

Adult Social Care and Health

#### 3. Responsible Service/Division

Adults and Integrated Commissioning

### Accountability and Responsibility

#### 4. Officer completing EQIA

Note: This should be the name of the officer who will be submitting the EQIA onto the App.

Simon Mitchell

#### 5. Head of Service

Note: This should be the Head of Service who will be approving your submitted EQIA.

Simon Mitchell

#### 6. Director of Service

Note: This should be the name of your responsible director.

Richard Ellis

### The type of Activity you are undertaking

#### 7. What type of activity are you undertaking?

**Service Change** – operational changes in the way we deliver the service to people. Answer Yes/No

No

**Service Redesign** – restructure, new operating model or changes to ways of working. Answer Yes/No

No

**Project/Programme** – includes limited delivery of change activity, including partnership projects, external funding projects and capital projects. Answer Yes/No

No

**Commissioning/Procurement** – means commissioning activity which requires commercial judgement. Answer Yes/No

Yes

<b>Strategy /Policy – includes review, refresh or creating a new document. Answer Yes/No</b>
<b>No</b>
<b>Other – Please add details of any other activity type here.</b>
<b>8. Aims and Objectives and Equality Recommendations – Note: You will be asked to give a brief description of the aims and objectives of your activity in this section of the App, along with the Equality recommendations. You may use this section to also add any context you feel may be required.</b>
<p>The following contracts all commenced in 2019, for an initial period of four years, with options to extend.</p> <ul style="list-style-type: none"> <li>• The Care and Support in the Home contract end date is 7 April 2024 and there is an optional three-year extension built into the contract, which could take the contract through to 7 April 2027.</li> <li>• The Supported Living contract end date is 14 June 2024 and there is an optional 3-year extension built into the contract, which could take the contract through to 14 June 2027.</li> <li>• The Learning Disability, Physical Disability and Mental Health Residential Care Home Services contract ends on 14 June 2024 and there are two, 2-year extensions built into the contract, which could take the contract through to 14 June 2028. The decision seeks to utilise the first of these two-year extensions from 15 June 2024 to 14 June 2026.</li> </ul> <p>An extension to the current contract is required to allow the external consultants to complete the assessment and for the new service to be procured. However, it is anticipated that the exercise carried out by external experts will not be finalised until March 2024. This will enable a full procurement process to commence once the extension to the contract has been implemented.</p> <p>The proposed contract extension will be put in place for a maximum of three years. However, a robust reprocurement exercise is to be completed as quickly as possible and break clauses will be written into the contract extension to allow the council to terminate the contract when appropriate and to fit in with the mobilisation of a new contract.</p> <p>Subject to the outcome of the work currently being undertaken by consultants, we expect to commence the procurement process in April 2024 with a view to implement from early in 2025.</p> <p>The proposed decision supports objective 2 of Securing Kent’s Future to deliver savings from identified opportunity areas to set a sustainable 2024/25 budget and MTFP and priority 4 of Framing Kent’s Future – New Models of Care and Support.</p> <p>The Care Act 2014 gave local authorities in England, the NHS and the Care Quality Commission (CQC) clear legal responsibilities for managing different elements of the adult social care market that include considering need, provider sustainability, value for money and integration.</p> <p>Framing Kent’s Future and Securing Kent’s Future and the Adult Social Care Making a Difference Everyday Strategy, identify New Models of Care and Support as key priorities by recognising the importance of health and social care integration, building effective strategic partnerships with our providers through coproduction whilst being innovative in the way we look to redesign services to improve quality and importantly respond to budget constraints.</p>
<b>Section B – Evidence</b>
<i>Note: For questions 9, 10 &amp; 11 at least one of these must be a 'Yes'. You can continue working on the EQIA in the App, but you will not be able to submit it for approval without this information.</i>
<b>9. Do you have data related to the protected groups of the people impacted by this activity? Answer: Yes/No</b>
Yes
<b>10. Is it possible to get the data in a timely and cost effective way? Answer: Yes/No</b>
Yes
<b>11. Is there national evidence/data that you can use? Answer: Yes/No</b>
Yes

**12. Have you consulted with Stakeholders?**

Answer: Yes/No

Stakeholders are those who have a stake or interest in your project which could be residents, service users, staff, members, statutory and other organisations, VCSE partners etc.

Yes

**13. Who have you involved, consulted and engaged with?**

Please give details in the box provided. This may be details of those you have already involved, consulted and engaged with or who you intend to do so with in the future. If the answer to question 12 is 'No', please explain why.

- Strategic Partners (Providers)
- NHS
- KCC Adult Social Care
- KCC Legal team

**14. Has there been a previous equality analysis (EQIA) in the last 3 years? Answer: Yes/No**

No

**15. Do you have evidence/data that can help you understand the potential impact of your activity?**

Answer: Yes/No

No

**Uploading Evidence/Data/related information into the App**

Note: At this point, you will be asked to upload the evidence/ data and related information that you feel should sit alongside the EQIA that can help understand the potential impact of your activity. Please ensure that you have this information to upload as the Equality analysis cannot be sent for approval without this.

**Section C – Impact****16. Who may be impacted by the activity? Select all that apply.**

Service users/clients - Answer: Yes/No

Yes

Residents/Communities/Citizens - Answer: Yes/No

Yes

Staff/Volunteers - Answer: Yes/No

Yes

**17. Are there any positive impacts for all or any of the protected groups as a result of the activity that you are doing? Answer: Yes/No**

Yes

**18. Please give details of Positive Impacts**

Current services remain unchanged or affected

**Negative Impacts and Mitigating Actions**

The questions in this section help to think through positive and negative impacts for people affected by your activity. Please use the Evidence you have referred to in Section B and explain the data as part of your answer.

**19. Negative Impacts and Mitigating actions for Age**

a) Are there negative impacts for Age? Answer: Yes/No

(If yes, please also complete sections b, c, and d).

No

b) Details of Negative Impacts for Age

Current services remain unchanged or affected
<b>c) Mitigating Actions for Age</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Age</b>
Commissioner and Provider
<b>20. Negative Impacts and Mitigating actions for Disability</b>
<b>a) Are there negative impacts for Disability? Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Disability</b>
Current services remain unchanged or affected
<b>c) Mitigating Actions for Disability</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Disability</b>
Commissioner and Provider
<b>21. Negative Impacts and Mitigating actions for Sex</b>
<b>a) Are there negative impacts for Sex? Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Sex</b>
Current services remain unchanged or affected
<b>c) Mitigating Actions for Sex</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Sex</b>
Commissioner and Provider
<b>22. Negative Impacts and Mitigating actions for Gender identity/transgender</b>
<b>a) Are there negative impacts for Gender identity/transgender? Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Gender identity/transgender</b>
Current services remain unchanged or affected
<b>c) Mitigating actions for Gender identity/transgender</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Gender identity/transgender</b>
Commissioner and Provider
<b>23. Negative Impacts and Mitigating actions for Race</b>
<b>a) Are there negative impacts for Race? Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Race</b>
Current services remain unchanged or affected
<b>c) Mitigating Actions for Race</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions – Race</b>
Commissioner and Provider
<b>24. Negative Impacts and Mitigating actions for Religion and belief</b>
<b>a) Are there negative impacts for Religion and Belief? Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Religion and belief</b>
Current services remain unchanged or affected

<b>c) Mitigating Actions for Religion and belief</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Religion and belief</b>
Commissioner and Provider
<b>25. Negative Impacts and Mitigating actions for Sexual Orientation</b>
<b>a) Are there negative impacts for sexual orientation. Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Sexual Orientation</b>
Current services remain unchanged or affected
<b>c) Mitigating Actions for Sexual Orientation</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Sexual Orientation</b>
Commissioner and Provider
<b>26. Negative Impacts and Mitigating actions for Pregnancy and Maternity</b>
<b>a) Are there negative impacts for Pregnancy and Maternity? Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Pregnancy and Maternity</b>
Current services remain unchanged or affected
<b>c) Mitigating Actions for Pregnancy and Maternity</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Pregnancy and Maternity</b>
Commissioner and Provider
<b>27. Negative Impacts and Mitigating actions for marriage and civil partnerships</b>
<b>a) Are there negative impacts for Marriage and Civil Partnerships? Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Marriage and Civil Partnerships</b>
Current services remain unchanged or affected
<b>c) Mitigating Actions for Marriage and Civil Partnerships</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Marriage and Civil Partnerships</b>
Commissioner and Provider
<b>28. Negative Impacts and Mitigating actions for Carer's responsibilities</b>
<b>a) Are there negative impacts for Carer's responsibilities? Answer: Yes/No</b> <i>(If yes, please also complete sections b, c, and d).</i>
No
<b>b) Details of Negative Impacts for Carer's Responsibilities</b>
Current services remain unchanged or affected
<b>c) Mitigating Actions for Carer's responsibilities</b>
Current services remain unchanged or affected
<b>d) Responsible Officer for Mitigating Actions - Carer's Responsibilities</b>
Commissioner and Provider